Governmental Research Notes

QUARTERLY BULLETIN OF THE

WESTERN GOVERNMENTAL RESEARCH ASSOCIATION

Bureau of Public Administration
Vol. 11, No. 2 346 Library Annex, Univ. of Calif., Berkeley 4 April 1951

ELEVENTH ANNUAL CONFERENCE THEME

"Governmental Research in a National Emergency," will be the theme of the Eleventh Annaul WGRA Conference, to be held in Los Angeles, October 4 and 5. Plans are being outlined and arrangements made under the general supervision of President Garrett R. Breckenridge.

Vice-President George A. Terhune is assuming major responsibility for the conference program. Earl Strathman will handle registration arrangements, Roy Holland is heading up the welcome committee, Tom Dabagh will provide for conference publicity, and Harry Marlow will supervise reporting of the speeches and panel discussions. Miss Dorothy Wells, librarian, Bureau of Governmental Research, UCLA, will prepare the display of research reports.

Keep the date in mind, October 4 and 5. Conference headquarters will be the Alexandria Hotel, Fifth and Spring Streets, Los Angeles.

NEW DIRECTORY UNDER CONSIDERATION

In accordance with a decision made in January, the Executive Cpmmittee is considering the preparation of a new edition of the WGRA directory, Governmental Research Organizations in the Western States, last issued in 1939. The earlier directory listed organizations, their general fields of endeavor, and research studies completed or in process. The Executive Committee feels that such a compilation, issued at regular intervals, would be an extremely valuable aid to governmental research, especially in the western states.

ALFRED H. CAMPION DIES

WGRA Past-President Alfred H. Campion died February 17, in San Diego. Having been prominent in the field of local administration for many years, Al Campion was chief administrative officer of San Diego County at the time of his death.

His previous positions included those of assistant and acting administrative officer of Los Angeles County. He had also been affiliated with the Los Angeles County Division of Budget and Research, the California Taxpayers' Association, and the San Francisco Bureau of Governmental Research.

Always a faithful and active member of WGRA, Al Campion was on the Executive Committee from 1942 to 1948, and was President in 1946-47, when the Association met in San Diego. WGRA has lost a friend and staunch supporter, and California has lost a leading public administrator.

RE: BINDING THE NOTES

The left hand margins of the annotated listings have been widened to enable readers to preserve them in looseleaf binders, if they wish. At a later date the NOTES can thus be utilized as a regularly issued supplement to the proposed new directory, and as a current record of research completed in the western states.

****

ELEVENTH ANNUAL CONFERENCE
THURSDAY AND FRIDAY, OCTOBER 4 and 5
HOTEL ALEXANDRIA, LOS ANGELES

WESTERN GOVERNMENTAL RESEARCH REPORTS

An Annotated Checklist Published Quarterly
by the
Western Governmental Research Association

Major Headings

Administrative Studies	Municipal and Metropolitan Problems	Recreation
Counties and Districts	Natural Resources	Social Problems
Defense	Organizational Bulletins	State Government
Economics and Labor	Personnel	Taxation and Assessment
Education	Planning, Housing and Redevelopment	
Health and Welfare	Public Works	
Legal Problems and Law Enforcement		

ADMINISTRATIVE STUDIES

Los Angeles City. Commission for Reorganization of the City Government, 1st Progress Report. 18p Los Angeles, 1950

____. ____, 2nd Progress Report. 23p Los Angeles, 1951
These interim statements discuss (1) procedure analysis, form design and control, printing and duplicating, and records management, and (2) budget planning, budgetary control, and accounting.

Whitnall, Gordon, Administrative Survey--Kings County, California. 131p Los Angeles, June 1950
Analyzes Kings County government and administrative organization; recommends reorganization under a county charter.

COUNTIES AND DISTRICTS (See "Taxation and Assessment," and "Administrative Studies")

California. Code Commission, Proposed Joint Municipal Sewage Disposal District Act. 41p Sacramento, 1950
A proposed codification of California statutes relating to joint municipal sewage disposal districts.

Los Angeles County. Flood District, Annual Report, Fiscal Year 1949-50. 70p Los Angeles, 1950
Summarizes principal events of the year, reports on personnel, financial activities, and general accomplishments, and presents plans for flood control construction during 1950-51.

Los Angeles County. Sanitation Districts, Report upon the Collection and Disposal of Refuse in the County Sanitation Districts of Los Angeles County, California. 141p Los Angeles, 1950
Reports on the feasibility of sanitation district participation in refuse collection and disposal.

DEFENSE

Council on Atomic Implications, Inc., Atomic Attack--A Manual for Survival, 55p Los Angeles, 1950
Discusses characteristics of an atomic attack, and preparations and precautions that will help to reduce death or injury.

Los Angeles County. Health Department, Atomic Warfare Primer. 12p Los Angeles, 1950
Discusses characteristics of an atomic bombing and the citizen precautions necessary to minimize death and injury in case of attack. Prepared for general public distribution.

ECONOMICS AND LABOR

Arizona. University. College of Business and Public Administration. Bureau of Business Research, The Role of the Tourist Industry in Arizona's Expanding Economy. 5p Albuquerque, 1950

Bank of Hawaii. Department of Business Research, Opportunities for Hawaii to Produce More and Live Better. 40p Honolulu, 1950
A report on the possibilities of Hawaiian economic expansion to balance trade and create more employment.

California. Assembly. Interim Committee on Aviation, Preliminary Report. 22p Sacramento, 1951
Presents preliminary findings with regard to taxation of aircraft, glide path encroachment, and a state airport program.

California. Department of Industrial Relations. Division of Labor Statistics and Research, Disabling Work Injuries: Motor Vehicle Accidents. 4p San Francisco, 1950
Analysis of disabling injuries to employed workers, resulting from motor vehicle accidents in California during 1949 and from January to June, 1950.

____. ____. ____, Labor Statistics Bulletin--Area Supplement. 10p (No. 318-A, January 1951) San Francisco, 1951
Beginning with this issue the Area Supplement includes labor statistics for the Sacramentometropolitan area.

____. ____. ____, Women Workers in California Manufacturing Industries, 1950. 2p San Francisco, 1950
Estimates the number of women wage and salary workers in California manufacturing industries from January 1949 to October 1950.

____. ____. ____, Work Injuries in the Lumber and Wood Products Industry. 11p San Francisco, 1951
Statistical data on disabling work injuries in the California lumber and wood products industry during 1950.

California State Federation of Labor, Summary of Proposed Legislation of Interest to Labor. 156p San Francisco, 1951
Digests bills of interest to labor pending before the 1951 general session of the California Legislature; indicates measures sponsored and endorsed by the state federation.

Haynes Foundation, Haynes Foundation Budget for Moderate Income Families; by Gloria S. Goldberg. 42p Los Angeles, 1951
A budget for a family of four based on prices in the Los Angeles area, September 1950.

Los Angeles County Conference on Employment, Proceedings. 188p Los Angeles, University of California, 1950
Report of the 1950 conference which studied the problem of jobs and markets for the Los Angeles area.

New Mexico. University. Department of Government. Division of Research, The Potash Industry; by Louis Hayner Kurrelmeyer. 83p (Publication no. 27) Albuquerque, 1951
Studies the economics of the potash industry with particular reference to Carlsbad, New Mexico.

San Diego Chamber of Commerce, San Diego 1950 Annual Business Survey. 8p San Diego, 1950
Reviews economic developments in the San Diego area during 1950.

U.S. Department of Commerce. Office of Field Service, More Income and Buying Power for the Pacific Northwest; by V.B. Stanbery. 28p San Francisco, 1951
Summarizes income trends in the nation and the Pacific Northwest, compares per capita income of the Northwest with the national average, and analyzes future trends and relationships.

U.S. Federal Reserve Bank of San Francisco, The Lumber Industry of the Pacific Coast; by Harry S. Schwartz. (Supplement to Monthly Review, December 1950)
Reviews resources, production, markets, and demand for Pacific Coast lumber.

EDUCATION

California. Department of Education. Commission for Vocational Education. Bureau of Business Education and California School Districts, Handbook for the Business Planning Institute of California. 19p Sacramento, 1946
Describes a California distributive education service intended to assist in community business modernization, reconstruction, rehabilitation and reemployment.

Coro Foundation, Report for January 1951. 5p San Francisco 1951
Reports on the activities of Coro "interns" in visiting labor organizations.

New Mexico Taxpayers' Association, This is How Public Schools are Financed in New Mexico. n.p. Santa Fe, 1950
Analytical and statistical data relating to the fiscal operation of New Mexico public schools.

HEALTH AND WELFARE

American Association of Social Workers. Sacramento Chapter, Planning for a Sound Welfare Program in California. 15p Sacramento, 1950
Analyzes the objectives of a sound program of social welfare, the tools essential to the achievement of an effective program, and some of the factors to be considered in determining sound methods of administration.

California. Assembly. Interim Committee on Public Health, Final Report to the Legislature. 220p Sacramento, 1951
Gives excerpts from testimony presented at the Committee's hearings on physiotherapy, the state hospitals, chronic diseases, acute alcoholism and chiropractic treatment.

____. ____. Interim Committee on Social Welfare, Report on the Child Care Center Program. 56p Sacramento, 1951
Describes the child care center program and the need for it; studies the means test, and parent fees. Recommends continuation of the program.

____. ____. ____, Second Preliminary Report on the Social Welfare Program. 115p Sacramento, 1951
Includes the executive secretary's report on public assistance costs, aid to needy children, old age security, general relief, the adoption program, and problems of administration.

California. Department of Public Health, Report to the San Joaquin Valley Agricultural Labor Resources Committee. 41p San Francisco, 1950
Studies the health of seasonal agricultural workers, surveys preventive medical and medical care resources in the valley, and offers specific recommendations for improvement.

California. Governor's Coordinating Committee of State Officials on Traffic Safety, Governor's Traffic Safety Conference Recommendations. 19p Sacramento, 1950
Presents recommendations for improvement of California traffic safety conditions.

California. Joint Legislative Budget Committee, Analysis of Proposed Legislation Providing Assistance for the Permanently and Totally Disabled. 40p Sacramento, 1951
Reviews proposals to establish a new assistance program for permanently and totally disabled. Recommends against such a program.

California State Chamber of Commerce, Public Assistance in a War Economy. 7p San Francisco, 1951
Studies costs of public assistance in California and compares the program with that of other states.

Los Angeles X-Ray Survey Foundation, Medical and Social Aspects of Tuberculosis. 28p Los Angeles, 1950
Contains four papers on the basic problems of TB, the responsibilities of the public health nurse and the social worker, and the emotional problems of the diseased.

Nevada Taxpayers Association, The Heart of the State Mental Hospital Problem. 3p Reno, 1951
Discusses administrative organization of the State Mental Hospital, criticizes the present divided pattern and recommends that complete administrative responsibility be placed in the hands of a superintendent who should be a psychiatrist. Urges that the State Hospital Board be made advisory only.

Utah Foundation, The Utah State Hospital. 4p (Report no. 72) Salt Lake City, 1951
Discusses the hospital's organization, admission procedures, physical facilities, treatment of patients, personnel, and costs.

LEGAL PROBLEMS AND LAW ENFORCEMENT

California. Department of Justice. Division of Administration, Felony Reporting in California. 31p Sacramento, 1950
A survey of felony reporting for the calendar years 1947, 1948 and 1949.

____. ____. ____, A Study of Criminal Cases Closed in San Francisco County. 13p Sacramento, 1950
A survey of criminal cases for the calendar years 1948-1949, as shown by the records of the District Attorney, San Francisco County.

California. Senate. Interim Committee on Traffic and Motor Vehicle Violations, Supplemental Report. 30p Sacramento, 1951
Reports on hearings and special research in connection with traffic and motor vehicle violations in the state, and subsequent handling of such cases in the inferior courts.

Los Angeles County Conference on Community Relations, A Study of Police Training Programs in Minority Relations. 27p Los Angeles, 1950
Summarizes the experience of various U.S. police departments in their relations with minority groups, and discusses techniques employed to improve such relations. Contains a comprehensive bibliography.

Los Angeles County. Grand Jury of 1950, The Pattern of Vice Protection in Los Angeles County. 17p Los Angeles, 1951
A report of the 1950 grand jury concerning its investigations into charges of vice protection payments to officers of the Los Angeles County Sheriff's Office.

MUNICIPAL AND METROPOLITAN PROBLEMS

Alameda County. Grand Jury of 1950, Final Report. 23p Oakland, 1950
The 1950 report, including a statement of findings on financial operation of the county and city boards of education, and other matters pertaining to Fairmount Hospital, Santa Rita Rehabilitation Center, Juvenile Hall, Oakland City Jail, Family Court, the care of aged, and traffic safety.

Berkeley. City Planning Commission and Department of Public Works, Berkeley Takes Inventory: Parking Supply and Demand. n.p. Berkeley, 1951
Basic facts for informed discussion and ultimate planning to meet Berkeley's parking needs.

California. Assembly. Interim Committee on State and Local Taxation, The Borough System of Government for Metropolitan Areas. 80p Sacramento, 1951
Describes the operation of borough systems of government in London, New York and Berlin; summarizes significant borough system plans for metropolitan areas in the United States.

Commonwealth Club of California, "Overlapping and Duplication in Local Government," Transactions 27(12): 121-32, San Francisco, March 19, 1951
Discusses overalpping and duplication between various local jurisdictions in such matters as personnel, law enforcement, fire control, welfare, health, parks and recreation.

Hanford (Calif.). City Council, Ordinance No. 446, Establishing the City Manager Form of Government in the City of Hanford. Hanford, Calif., September 1950
Establishes the city manager form of government in Hanford; gives the manager complete responsibility for all activities of the city, excepting only those of the city clerk, city attorney, and city treasurer.

Los Angeles City. Bureau of Budget and Efficiency, Organization, Administration and Management of the Los Angeles Public Library. v. X-XII Los Angeles, December 1950-January 1951
These are the concluding three volumes of the Los Angeles Public Library Survey. They are concerned respectively with library relationships, general administration, and a recapitulation of the major survey recommendations.

Phoenix. City Manager, City Manager's News Bulletin. (January 7, 1950 to date)
A weekly bulletin highlighting the city's activities, distributed every Saturday to city department heads, the press, radio stations and, by request, to officers of interested civic groups. Recent issues have discussed a city-federal fly control project, hospitals, flat water rates, a children's library, parking meter repairs, legal advertising costs, and building permits.

San Diego. Planning Commission, San Diego Needs Highways. 30p San Diego, 1950
A report on San Diego's highways needs, prepared for the California Senate Interim Committee on Highways, Streets and Bridges.

Sierra Madre (Calif.). City Council, Ordinance No. 509, Creating the Position of Administrative Officer. Sierra Madre, Calif., December 1950
Creates position of administrative officer for the City of Sierra Madre. This officer is to administer such affairs as may be delegated to him by the council, to prepare the annual budget, act as purchasing agent, and recommend to the council the appointment of city officers and employees.

Walnut Creek (Calif.). City Attorney, Presenting the Problem of Local Government--The Solution by Annexation. 6p Walnut Creek, Calif., 1951
Analyzes problems of the entire community surrounding Walnut Creek, and presents annexation as one of several devices through which these problems can be solved.

NATURAL RESOURCES

Agricultural Council of California, Summary of Bills Pertaining to Agriculture, as Introduced to January 23rd in the 1951 Regular Session of the California Legislature. 106p Sacramento, 1951
Analyzes all measures relating to agriculture which were introduced in the first half of the 1951 regular session.

California. Assembly. Interim Committee on Air and Water Pollution, Preliminary Report. v.p. Sacramento, 1951
Summarizes proposals for strengthening the present regional system of water pollution control; recommends a similar approach to air pollution control; reprints 1951 bills introduced by the Committee.

California. Joint Legislative Committee on Water Problems, Report to the Legislature on Water Problems of the State of California. 142p Sacramento, 1950
Digests testimony of persons appearing at the six committee meetings. Offers several committee recommendations.

California. Senate. Interim Committee on Fish and Game, Report to the Legislature. 30p Sacramento, 1951
A preliminary outline of findings dealing with procedure and recommendations, together with comments on the proposed reorganization plan adopted by the Fish and Game Commission.

California State Chamber of Commerce. Research Department, Scientific, Economic and Legal Aspects of Weather Modification. 14p San Francisco, 1951
Reviews the development of artificial rain making, and discusses resulting economic and legal problems.

Humboldt County. Planning Commission, Report of Findings on the Trinity River Diversion Projects as Proposed by the United States Bureau of Reclamation 1950-1951. 14p (v. 1, report 2) Eureka, Calif., 1951
Prepared by Max R. Call, the Commission's Planning Director, for the use of the Humboldt County Trinity River Diversion Committee.

U.S. Department of Agriculture. Forest Service. Division of Information and Education, Highlights in the History of Forest Conservation. 22p San Francisco, 1950
Summarizes historical developments in forest conservation from 1626 to the present day.

ORGANIZATIONAL BULLETINS

Pacific Coast Board of Intergovernmental Relations, Newsletter. (No. 4, February 1951)
Discusses regional federal defense agencies and work of the Board's committee on civil defense.

San Francisco Bureau of Governmental Research, Bulletin. (No. 1, January 16, 1951)
Compares the school lease plan and the city office building plan as means of providing additional office space for the city and county government.

Seattle Municipal League, Seattle Municipal News. (v. 41, no. 6, February 10, 1951)
Features a survey of the nation's larger port districts with the aim of comparing such units with the Port of Seattle.

Western Governmental Research Association, Tenth Annual Conference Proceedings. 45p Berkeley, 1951
Summarizes papers and discussions of the five panels and the three special meetings which comprised the 1950 Conference held in San Francisco.

PERSONNEL

California. Assembly. Interim Committee on Equalization of Salaries, Qualifications and Job Classifications of Public Employees, Final Report on the Salaries of the State Judiciary and Report on Present and Recommended Salaries of State Administrative Officials. 95p Sacramento, 1951
Contains recommendations concerning the salaries of state judiciary and administrative officials.

California. Department of Corrections, Orientation to Employment in State Correctional Service. 23p (Correction employees training manual A) Sacramento, 1950
An orientation manual for new employees at the Folsom Prison, discussing orientation training, conditions of employment, institutional organization, program, and other matters.

California. Department of Social Welfare, Division of Personnel, Classification Plan for County Welfare Departments in the County Merit System. (Aug. 1950 rev.). 77p Sacramento, 1950
Presents class specifications for 27 classes of county welfare workers.

Honolulu City and County. Civil Service Commission and Personnel Classifica- Board, 1950 Annual Report. 27p Honolulu, Hawaii, 1951

Joint College-Federal Service Council, Bulletin. (January 1951, and March 1951)
These recent bulletins contain the minutes of meetings of the internship, vocational-technical training, and executive committees.

Joint College-Federal Service Council, Council Letter. (v. 1, no. 1, January 1951)
Briefs the activities of an organization established to advance the common aims of colleges and federal agencies in Southern California. Gives special attention to the recruitment of the best qualified for careers in government service.

San Francisco City and County. Civil Service Commission, Salary and Wage Survey. 68p San Francisco, 1951
Reports on results of a survey of federal, state and local public employment in California. Tabulates salary information from 190 private employers in San Francisco; covers 44 basic classifications. Presents 1951-52 salary and wage recommendations for San Francisco.

San Jose. Civil Service Department, Cost of Living and Salary Survey. n.p. San Jose, January 1951
Reports a survey of the cost of living and municipal salaries from September to December 1950.

PLANNING, HOUSING AND REDEVELOPMENT

American Institute of Planners. California Chapter, Assembly Preprint Bill No. 40. 22p San Jose, 1950
Mimeographed copy of bill to revise the California State Conservation and Planning Act.

Hahn, Campbell and Associates, Industrial Survey, City of Madera, California. 86p Redwood City, Calif., 1950
An economic study of the City of Madera designed to make available to industry information necessary for choosing new plant sites, to provide local business and industry with a basis for planning sound expansion programs, and to provide a sourcebook of city and county information.

Haynes Foundation, Rebuilding a City; by Robert E. Alexander and Drayton S. Bryant. 69p Los Angeles, 1951
Studies redevelopment problems in Los Angeles, with particular emphasis on redevelopment opportunities in the Bunker Hill and Chavez Ravine areas.

Los Angeles County. Regional Planning Commission, Annual Report of the Regional Planning Commission, Fiscal Year 1949-1950. 54p Los Angeles, 1950

Merced (Calif.). City Planning Commission, Who Cares About the Future of the City of Merced? 26p Merced, 1950
Surveys the existing physical, social, economic, financial and legal resources available to Merced.

Pasadena. Planning Commission, Housing Survey, City of Pasadena. 74p Pasadena, 1950
Surveys population groups, owner occupied dwellings, rentals, family income, age of dwellings, assessed valuations, overcrowding, utilities, and other housing conditions.

Sacramento. City Planning Commission, Planning Progress--Annual Report 1949-1950. 44p Sacramento, 1950
Outlines developments in housing, redevelopment, land use, zoning, parks and recreation, traffic, parking, annexation, etc.

San Francisco City and County. Redevelopment Agency, Narrative Report of Work Progress. 10p San Francisco, 1951
A report of work progress in the Western Addition, Diamond Heights and McLaren-Candlestick Areas of San Francisco from July to December 1950.

____. ____, Redevelopment in Diamond Heights. 23p San Francisco, 1950
Reports to the San Francisco Board of Supervisors on the proposed development of a vacant area within the city.

Tulare County (Calif.). Planning Commission, Building Standards and Their Effect on Community Development and the Tax Base. 4p Visalia, 1951
Discusses the effects of building standards on the county's economy.

PUBLIC WORKS

Albuquerque Highway Transportation Survey, Solutions for Albuquerque's Traffic Problems, A Comprehensive Program. 96p Albuquerque, 1950
A detailed traffic survey, with recommendations for a street and highway plan, offstreet parking, and traffic engineering and safety programs.

California. Department of Public Works. Division of Highways. Planning Department, Annotated Bibliography of Planning Library References to Toll Roads and Related Material. 262p Sacramento, 1950
A bibliography of materials on toll roads including history and development, organization and finance, construction, and advantages and disadvantages of toll road operation.

____. ____. Division of San Francisco Bay Toll Crossings, Report on Proposed Highway Toll Crossing: Richmond--San Rafael Bridge. 233p Berkeley, 1951
Analysis of proposals for construction of a new bay bridge between Richmond and San Rafael.

California. University. Bureau of Public Administration, Highway Financing by the Toll System; by John F. McCarty. 34p (1951 legislative problems no. 3) Berkeley, 1951
Considers the recent revival of toll roads, the legal framework for toll road administration, the financial experiences of major toll systems, and arguments for and against toll roads.

California State Chamber of Commerce. Transportation and Highway Department, Feasibility of Constructing an Expressway Between Los Angeles and San Francisco to be Financed by Toll Collections. 4p San Francisco, 1951
Reports on findings of the State Department of Public Works relative to a toll expressway between San Francisco and Los Angeles.

Coverdale and Colpitts, Consulting Engineers, Report on Estimated Revenues and Expenses of Proposed Municipal Parking Lots of the City of Sacramento, California. 22p New York, 1950

Western Interstate Committee on Highway Policy Problems. Subcommittee on Research, Regional Research Activities. 26p San Francisco, 1950
Reports on problems of determining areas in which research is necessary in order to establish a proper allocation of highway costs. Sets up a prospectus of necessary research methods and costs. Includes a survey of proposed research, prepared by the University of California's Institute of Transportation and Traffic Engineering.

RECREATION

California. Assembly. Interim Committee on State-Wide Riding and Hiking Trails Development, Final Report. 64p Sacramento, 1951
Excerpts from testimony presented at the Committee's meeting held August 10, 1950.

California. Recreation Commission, An Appraisal of Public Recreation Services in Salinas, California. 32p Sacramento, 1950

____. ____, Laws and Regulations Relating to Organized Camping. 187p (Publication no. 9) Sacramento, 1950
Compiles federal, state and local laws and regulations pertaining to organized recreational camping in California.

____. ____, A Plan for Development of Public Recreation Areas and Facilities, Including an Appraisal of Existing Areas and Facilities in Chico Recreation Park and Parkway District. 26p Sacramento, 1950

Welfare Council of Metropolitan Los Angeles, Camps and Campers in the Los Angeles Area. 140p (Report no. 9) Los Angeles, 1950
A survey of camping facilities in the Los Angeles Area.

SOCIAL PROBLEMS (See "Legal Problems and Law Enforcement")

Alameda County. Office of the Sheriff, Santa Rita Rehabilitation Center: Alcoholic Clinic. 7p Oakland, 1950
Analyzes the effectiveness of the clinic in rehabilitating alcoholic patients, as demonstrated by their progress after release from the clinic. Surveys the present status of patients treated during the first eighteen months of operations.

____. ____, Santa Rita Rehabilitation Center: Alcoholic Clinic: Experiences, First Year. 7p Oakland, 1950
Reviews the background of the clinic and its experiences during the first year of operation.

STATE GOVERNMENT

Arizona. Special Legislative Committee on State Operations, Report on General State Organization; prepared by Griffenhagen and Associates. 241p. Phoenix, 1950
Analyzes the structure of the Arizona state government and presents recommendations for a proposed plan of reorganization. Includes report on budgeting and budgetary control.

California. Department of Finance. Division of Budgets and Accounts. Management Analysis Section, California State Government: A Guide to Its Organization and Functions. 111p Sacramento, 1951
Describes in non-technical language the organization and operation of the state government. Designed for use by the general public.

California. Legislative Auditor, Analysis of the Budget Bill, Fiscal Year 1952. 542p Sacramento, 1950
A detailed anlaysis of the California budget bill for 1951-1952, together with the auditor's recommendations on budget items.

California. Legislative Counsel, Interim Subject List. 280p Sacramento, 1950
An alphabetical subject list of bills, constitutional amendments and resolutions introduced during the first half of the 1951 regular session of the California Legislature.

California. Legislative Counsel, Legislative Digest. 627p Sacramento, 1951
Digests bills and constitutional amendments introduced at the first half of the California's 1951 regular session.

____. ____, Report on Needed Revision of the Statutes. 7p Sacramento, 1951
Recommendations of the Legislative Counsel regarding needed revisions of state statutes in order to express their legislative intent more clearly.

California. Office of the Governor, Motor Vehicle Driving Practices. 44p Sacramento, 1950
A manual of approved driving practices covering general car operation, parking and maneuvering, night operations, skidding, winter driving and special regulations.

California. University. Bureau of Public Administration, Legislative Reapportionment; by Margaret Greenfield. 57p (1951 legislative problems no. 1) Berkeley, 1951
Discusses congressional reapportionment, California legislative reapportionment, and reapportionment in other states.

California State Chamber of Commerce, California Governmental Revenue and Expenditures Together with Comparisons with Other States. 8p San Francisco, 1950
Examines California's expenditures as to object, and revenues by major source; compares California's taxes with those of other states.

____, Initiative Legislation in California. 57p San Francisco, 1950
Summarizes the results of initiative legislation in California. Discusses criticisms of the initiative process and various proposals advanced for its revision or reform. Analyzes initiative legislation in other states.

Colorado Public Expenditure Council, Colorado's State Finances. 20p Denver, 1951
Analyzes fiscal operations of Colorado, with particular attention given to administration of the general fund.

LaPalombara, Joseph B., The Initiative and Referendum in Oregon: 1938-48. 137p (Studies in political science no. 1) Corvallis, Oregon State College, 1950
A detailed analysis of direct legislation and electoral behavior in Oregon, with an evaluation of the initiative and referendum process and some suggested reforms.

New Mexico Taxpayers' Association, Legislative Service. 20p Santa Fe, 1950
A recent publication of the association containing articles on legislative drafting in New Mexico, and how a bill becomes a law in the legislature of New Mexico.

Nevada Taxpayers Association, The Heart of the State Purchasing Problem. 3p Reno, 1950
Reviews present state purchasing practices, criticizes the existing uncoordinated system, and recommends establishment of a central state purchasing department.

Oregon. Legislature, A Bill for an Act Relating to Air Pollution. 7p Salem, 1950
Includes provisions for air pollution control administration and enforcement by the Sanitary Authority, a special division of the State Board of Health, and for an enlarged Sanitary Authority.

Oregon. Legislature. Interim Committee on State Government Administration, First Report: Finance and Revenue. 214p Salem, 1950
Makes recommendations on the organization and management of state government, the budgeting of state expenditures, the procurement of supplies and services, accounting, the custody of funds, and revenue administration.

Utah Foundation, The Utah State General Fund. 4p (Report no. 71) Salt Lake City, 1951
An analysis of the administration of the Utah general fund.

Washington. State Library, A Proposed Regional Library Plan for the State of Washington; by Professor Chalres E. Bowerman. 70p Olympia, 1950
Reports a study of public library needs prepared for the Washington State Library Commission.

Washington. University. Bureau of Governmental Research and Services, Bill Drafting in Washington; by Mark H. Wight. 40p (Report no. 112) Seattle, 1950
Intended to give general and specific suggestions for overcoming the more common technical errors made in preparing legislation.

____. ____. ____, United States Citizenship and Qualifications for Voting in Washington; by Ernest H. Campbell and George D. Smith. 94p (Report no. 105) Seattle, 1951
A manual on U.S. citizenship, with special reference to federal and state provisions relating to qualifications for voting.

TAXATION AND ASSESSMENT

California. State Board of Equalization, Annual Report 1949-50. 103p Sacramento, 1950
Discusses local taxes, the taxation of insurance companies, motor vehicle fuel taxes, motor vehicle transportation taxes, sales and use taxes, alcoholic beverage taxes, and tax litigation.

____. ____, Property Tax Assessment, Contra Costa County. 93p Sacramento, 1950

____. ____, Property Tax Assessment, Lassen County. 73p Sacramento, 1950
Considers the taxable resources, the volume of assessment work, and present assessment procedure in the two counties; makes specific recommendations for improved procedure.

____. ____. Division of Research and Statistics, What's Next in Local Sales Taxes? A Second Supplement to "City Sales Taxes in California." 38p Sacramento, 1951
Estimates state-taxed sales in all California cities, studies the cost of administering local taxes, and examines the fiscal effects of proposals for integrating state and local sales tax administration.

California. Senate. Interim Committee on State and Local Taxation, Report; pt. 2: A Legal History of Property Taxation in California. 81p Sacramento, 1951
Reviews legislative and constitutional action on property taxation and on property exemption.

California. University. Bureau of Public Administration, The County Sales Tax and Other Local Revenues; by Eugene C. Lee. 31p (1951 legislative problems no. 5) Berkeley, 1951
Surveys the utilization of sales taxes by counties and districts in the U.S. Studies the possible application of a county sales tax in California. Also considers local income taxes, admission taxes, and business license taxes.

California State Chamber of Commerce, California Taxes and How They Grew. 24p San Francisco, 1951
Traces origin and historical development of the California state tax system. Prepared for use by the general public.

Wyoming Taxpayers Association, Veterans Tax Exemption 1950. 12p Cheyenne, 1951
Outlines the history, trends, amounts and inequities of veterans' exemptions in Wyoming, and compares such benefits with similar exemptions in other states.

IN THE NEWS

Professor Samuel C. May, president, announces that the annual meeting of the Western Political Science Association will be held August 27 on the University of California campus in Berkeley. Immediately following, on August 28 and 29, the American Political Science Association will hold its national conference in the Fairmont and Mark Hopkins Hotels, San Francisco, according to president Peter H. Odegard.

An Institute on Manpower Utilization and Government Personnel, to meet on the Stanford University campus, is being planned for August 22, 23, and 24. The Institute is sponsored jointly by Stanford University, the University of California, and the University of Southern California, and is being supported by the Public Administration Clearing House, Chicago.

The 17th Annual Convention of the Association of Washington Cities will be held in Seattle, June 8 and 9.

The Haynes Foundation has announced two new research studies. John C. Bollens, former WGRA Executive Secretary, and now assistant professor of political science, UCLA, is analyzing the central administrative office in California local governments. Cross filing in California primary elections will be studied by Victoria Schuck in a report to be available for distribution next fall.

Robert H. Shelton, formerly with the California Department of Finance, has been appointed field representative of the California Supervisors Association, according to Vincent T. Cooper, research director. Shelton replaced Gerald H. O'Brien, who has taken the job of assistant coordinator of civil defense, Region 10.

M.I. Gershenson, chief of the division of labor statistics and research, California Department of Industrial Relations, has been appointed representative of the American Statistical Association to the Committee on Methods of Recording and Compiling Industrial Injury Statistics, of the American Standards Association.

Louis J. Kroeger reports that his firm is undertaking complete administrative surveys of the counties of Monterey and Marin, and will shortly embark on a similar job in Kern County.

Gordon Bain is now in Washington, where he has assumed the position of director of operations, Civil Aeronautics Board.

THE JOB FINDER

Positions Available

The Housing Authority of the City of Los Angeles is recruiting personnel technicians to be employed within a salary range of $403-503 per month. Qualifications include a college degree with business or public administration major, and two or more years of experience in personnel administration. Filing date: May 15. Address 1401 E. First St., L.A. 33.

The U.S.Civil Service Announces positions of administrative officer ($6,400-$10,000), business analyst, commodity-industry analyst, industrial specialist ($3,450 - $10,000), and investigator ($3,100-$7,600). These jobs are to be filled in the new wage and price stabilization agencies. Applicants must have had extensive and responsible experience in business management or related fields. No final filing date has been set. Address Director, 12th U.S. Civil Service Reginn, 128 Appraisers Bldg., 630 Sansome St., San Francisco 11.

The County of San Diego has announced an examination of the office of county chief administrative officer, starting salary $1,138 per month. Application forms may be obtained from the San Diego County Civil Service Commission, Room 402, Civic Center, San Diego 1.

GOVERNMENTAL RESEARCH NOTES
Published in January, April, July, and October
by the
WESTERN GOVERNMENTAL RESEARCH ASSOCIATION
Room 346 Library Annex, Berkeley 4, Calif.

The clearing house for persons and agencies engaged in governmental research, to provide a means of exchanging ideas, information, and experience, and developing professional standards of governmental research.

Executive Committee

Garrett R. Breckenridge, President
George A. Terhune, Vice-President
O.W. Campbell, Immed.Past President
Russell W. Barthell
Thomas S. Dabagh
J. Roy Holland
Harry A. Marlow
Paul Oppermann
Frederick W. Weber
Stanley Scott
Exec. Sec'y and Editor
Eugene C. Lee
Editorial Associate
John F. McCarty
Editorial Associate

PLEASE WRITE DIRECTLY TO THE ISSUING AGENCY FOR COPIES OF PUBLICATIONS LISTED IN THE NOTES